



Annex 1

Guidance: Completion of Feed Enforcement and Sampling Returns 2018-19

A. Enforcement Data

1. Full Time Equivalent figures should be an estimate of the officer time spent on feed law enforcement and can be entered as a proportion. Please exclude time spent on animal health activities. We have split this into primary production and secondary production, where “secondary production” is being used to describe any feed business activities other than primary production.
2. A Feed Business Operator (FeBO) should be designated by its primary activity, for example, a livestock farmer mixing rations with complementary feed for their own use (R10) should be classified as a livestock farm.
3. Manufacturers – does not include farms which mix feed for their own use.
4. Food Businesses selling co-products/surplus foods - include food manufacturers and supermarkets placing co-products or surplus foods on the market destined for animal feed use.
5. Guidance summarising the requirements of EC Regulation 1831/2003 on feed hygiene as they apply to food and drink businesses that supply material for animal feed use can be found at: <http://www.food.gov.uk/business-industry/farmingfood/animalfeed/animalfeedlegislation/food-and-drink-businesses/>
6. Distributors/Transporters – include hauliers that transport animal feed.
7. Retailers - include pet food shops. Retailers that break down pet food from bulk into retail packs for direct sale should be recorded under the heading “Retailers” and not “Packer”.
8. Written warnings – include any non-compliances (breaches of legislation) that require rectification as part of inspections and noted in the report of the inspections.

B. Sampling

1. Where sampling information for April 2014 to March 2015 is available on the UK Food Surveillance System (UKFSS), please indicate this in the email reply and the form may be left blank.
2. Where sampling information is not available via UKFSS, please indicate the total number of samples to which the breakdown of analyses relates using the form provided.

You will note that the numbers of categories of analysis have reduced significantly since last year in response to concerns about the burden of completing the form. Instead, please record the samples against the category of analyte. Examples of analytes are included below.

Categories	Examples
UNDESIRABLES	
Heavy metals	Arsenic, cadmium, lead, mercury, chromium, nickel, copper, zinc, other heavy metals
Other elements and ions	Fluorine, nitrites, other elements and ions
Dioxins and PCBs	Dioxins (PCDD+PCDF), dioxin-like PCBs, non-dioxin-like PCBs, not detailed dioxin + PCBs
Pesticides	Undesirable pesticides, other pesticides
Mycotoxins	Aflatoxins, Ergot alkaloids, Deoxynivalenol, ochratoxin A, zearalenone, fumonisins, other mycotoxins
Seeds and fruits	Undesirable seeds and fruit
Other undesirable substances and products	Free gossypol, hydrocyanic acid, theobromine, mites, other undesirables
Microorganisms	Salmonella, campylobacter, clostridium, other microorganisms
Processed animal proteins (PAP)	PAP terrestrial origin, PAP fish origin, non-specified PAP
Other unauthorised substances and products	Antimicrobials, recycled fats and oils, animal fats and oils, plastic/ paper contamination, unspecified amount, other unauthorised
ADDITIVES	
Antibiotics	Avilamycin, flavophospholipol, monensin sodium, salinomycin sodium

Coccidiostats and other medicinal substances	Decoquinate, diclazuril, halofuginone, lasalocid A sodium, maduramycin ammonium, monensin sodium, narasin, nicarbazin, robenidine hydrochlorine, salinomycin sodium, semduramicin
Growth promoters	Potassium diformate
Vitamins, pro-vitamins, substances with similar effect	Vitamins A, D, E and other vitamins
Trace elements	Cobalt, copper, iodine, iron, manganese, molybdenum, selenium, zinc, cadmium, unspecified, other trace elements